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*AMSA's 2002 Winter Conference  
Managing & Protecting  
Wastewater Infrastructure Assets*

*February 5 - 8, 2002  
Caribe Royale Hotel  
Orlando, Florida*

*(Current to 12/13/01)*

*Tuesday, February 5*

*Morning*

8:00 - 4:30	Registration
8:30 - 9:30	Strategic Planning Committee ♦
9:45 - 10:45	Budget & Audit Committee ♦
11:00 - 12:00	Membership Committee ♦
11:00 - 12:00	Water Quality Committee

*Afternoon*

12:00 - 1:15	Executive Committee ♦
1:30 - 2:45	Wastewater Infrastructure Security Task Force
3:00 - 4:30	Wet Weather Issues Committee
3:00 - 4:00	Air Quality Committee
3:00 - 5:00	Awards Committee ♦
4:00 - 5:00	Biosolids Management Committee

*Evening*

6:00 - 7:30	Welcoming Reception - Meet & Greet
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♦ - Board of Directors Committee

*Wednesday, February 6*

*Morning*

7:30 - 4:30            Registration  
7:45 - 8:45            Management & Operations Committee  
7:45 - 8:45            Pretreatment & Hazardous Waste Committee

9:00 - 12:00            *CONFERENCE OPENING*

*Opening Remarks*  
*Welcoming Remarks*

*Keynote Address*

*To Be Announced - Watch for the upcoming conference flyer!*

*GENERAL SESSION I*

*PROTECTING WASTEWATER INFRASTRUCTURE ASSETS*

*Panel Discussion -*

*National Initiatives Support & Guide Communities*

A panel featuring representatives from AMSA, the U.S. Environmental Protection Agency's Water Protection Task Force, the Association of Metropolitan Water Agencies, the Water Environment Federation, and the Water Environment Research Foundation will focus its sights on national initiatives aimed at supporting and guiding public utilities in their efforts to enhance and improve the protection of their infrastructure assets. Conference attendees will learn of existing and evolving initiatives certain to be of benefit as they assess their vulnerability and consider next steps.

*Closing Remarks/Announcements*

*Afternoon*

12:00 - 2:00            Board of Directors Meeting

12:00 - 1:45            *Luncheon*  
Security/Asset Management Exhibits

2:00 - 4:30            *The POTW Community Responds*

*Opening Remarks -*

*An Overview of AMSA Initiatives*

During this session, conference attendees will be provided with an overview of the important initiatives AMSA has underway through its Wastewater Infrastructure Security Task Force. Two valuable AMSA Checklists, due out

January 1<sup>st</sup>, will be featured. Both AMSA's *Asset Based Vulnerability Checklist for Wastewater Utilities* and *Legal Issues in a Time of Crisis* provide important information to better prepare public utilities for the uncharted terrain that lays ahead. Plans for the development of the Association's *Risk Based Vulnerability Self-Assessment Software Tool*, set to be available for release this Spring, will also be featured.

*AMSA's Risk Based Vulnerability Self-Assessment Software Tool - A Debut & Demonstration*

With support from the U.S. EPA, AMSA is delving deeper utilizing the structure of *Vulnerability Checklist* to better understand the risks associated with each major class of business asset in the context of a terrorist incident or other crisis. In this regard, the Association is directing the development of software and training materials which focus on evaluating vulnerabilities and suggesting alternative approaches to reduce vulnerability of wastewater utilities. The *Software* will also assess and suggest ways to strengthen utility readiness to deal with extreme events, recover from disaster scenarios, and restore business operations. The *2002 Winter Conference* will provide the first opportunity for members to see a key component of this important new tool in action.

*Closing Remarks*

*Evening*

5:30 Meet in Lobby to Board Buses for Reception

6:00 - 7:30 *Reception at Downtown Disney Pleasure Island*  
*BET SoundStage™ Club*

*Thursday, February 7*

*Morning*

7:45 - 8:45 Legislative Policy Committee

8:00 - 12:00 Registration

9:00 - 11:45 *GENERAL SESSION II*

*Opening Remarks*

*Keynote Address –*

*Protecting Human Capital . . . Leadership in Crisis*

This presentation will introduce the critical topic of leading people through a crisis. The focus will be on what was learned from the World Trade Center attacks and other traumatic events relative to leadership principles and behavior. Our speaker will explore how to protect human capital from the negative effects of traumatic events and the ongoing or cumulative stress factor resulting from these uncertain times. Attendees will be provided with practical tips relative to optimizing employee performance under extreme stress. Questions related to performance expectations, signs and symptoms of stress, creating and utilizing policies which help employees manage the personal aspects of a traumatic event, leveraging security measures to drive positive organization behavior, and understanding the link between physical security and emotional security will be examined. The overarching premise for this session is that securing wastewater infrastructure assets includes providing effective leadership to manage the human element – the most vulnerable asset of all.

*Panel Discussion -*

*After September 11<sup>th</sup> . . . POTWs in a Time of Changing Priorities*

During this panel discussion, agencies directly impacted by the tragic events of September 11<sup>th</sup> will share their experiences, actions, and perspectives on the management and operation of public wastewater treatment agencies in this time of new, challenging, and changing priorities.

*GENERAL SESSION III*

*MANAGING WASTEWATER INFRASTRUCTURE ASSETS*

This session will lead off with an overview that will examine the reasons, rationale and requirements behind asset management. There is little disagreement that investments in water and wastewater systems pay substantial dividends to the environment, public health and the economy; however, the provision of water supply and wastewater treatment services is highly capital intensive. These enormous capital costs have provided our nation with a vast system of water and wastewater infrastructure, but these critical assets require careful assessment and a commitment to adequate investment to ensure long-term reliable service. The protection, maintenance and continued viability of these vital public resources are the mission of an asset management program. Added incentive for a shift to a more measured planning approach can be found in the changes to financial accounting and reporting standards issued by the Governmental Accounting Standards Board (better known as *GASB 34*), which require local governments to begin reporting depreciation of their assets or to implement

an asset management system. This session is sure to be of value to all in attendance.

*MANAGING PUBLIC INFRASTRUCTURE ASSETS TO MINIMIZE COST & MAXIMIZE PERFORMANCE - Publication Release*

With the stage set, we'll take a closer look at this critical issue through the release of the new publication, *Managing Public Infrastructure Assets to Minimize Costs & Maximize Performance*. The publication establishes an understanding of asset management principles, navigates impending financial reporting regulations and assists public water and wastewater utilities with the development of asset management programs at the agency level.

*Afternoon*

12:00 - 1:30

*Lunch*

1:30 - 3:00

*GENERAL SESSION III (cont.)*

*MANAGING WASTEWATER INFRASTRUCTURE ASSETS*

*MANAGING PUBLIC INFRASTRUCTURE ASSETS TO MINIMIZE COST & MAXIMIZE PERFORMANCE - Workshop Preview*

Following the release of the *Managing Public Infrastructure Assets to Minimize Costs & Maximize Performance* handbook, AMSA has slated a series of workshops to further illustrate and build upon the concepts and information provided in this new publication. This session will provide attendees with a sampling of the workshop curriculum, allowing them to fully assess the value of the workshop opportunity as a complement to the handbook.

3:00 - 5:00

Legal Affairs Committee

*Evening*

5:30

Meet in Lobby to Board Buses for Reception

6:00 - 7:30

*Reception at Universal Orlando's CityWalk*

*CityJazz at*

*Friday, February 8*

*Morning*

8:00 - 10:00

Registration

7:30 - 8:45

Regulatory Policy Committee

9:00 - 12:00

*GENERAL SESSION IV*  
*PROTECTING WASTEWATER INFRASTRUCTURE ASSETS*

*Opening Remarks*

*Keynote Address & Panel Discussion -*

*MANAGING PUBLIC AGENCY LEGAL RISKS IN TIMES OF CRISIS*

As we assess ways to protect our critical wastewater infrastructure, it is essential that public agency leaders explore what additional legal protections are available to them, and reflect on the legal implications of various responses to potential crises. This session featuring federal and public agency legal advisers will provide up-to-date guidance on a range of legal issues associated with crisis response, including protecting agency vulnerability assessments, public/governmental access to sensitive documents, legal issues associated with employee checks and surveillance, development and implementation of new security policies, obligations to provide a safe environment for employees, environmental reporting, record keeping and monitoring, duties to the public, and contract and insurance issues. AMSA's new Checklist, *Legal Issues in a Time of Crisis*, will be a focus of the discussion.

*Closing Remarks/Adjourn*